

Invitation to the 2024 Annual General Meeting of Shareholders

Nova Organic Public Company Limited
Wednesday, April 24, 2024 at 13.30 hrs.
via electronic means (e-Meeting) only

according to the Emergency Decree on Electronic Meetings B.E. 2563
(2020) and other related laws and regulations.

Shareholder and/or proxy holder can submit a request to attend the meeting to the Company by April
16, 2024

- E-Mail: secretary@nova-organic.com
- Thailand Post: Nova Organic Public Company Limited "Secretary Company" No. 468 Rama 2, Soi 60,
Samae Dam Subdistrict, Bang Khun Thian District, Bangkok 10150
- Please do not hesitate to contact: 024171130 EXT. 109

March 15, 2024

Subject Invitation Letter to the Annual General Shareholders' Meeting Year 2024

Attention Shareholders' Nova Organic Public Company Limited

Enclosures to the Invitation Letter:

1. The Management's Discussion and Analysis of the Financial Statement for the year ended 31 December 2023 (Form 56-1 One Report 2023)
2. Information of External Auditors' Profile
3. Details of the retired directors being proposed for re-election
4. Proxy Form A (general)
5. Proxy Form B (which particulars of delegations are clearly determined)
6. Proxy Form C (for foreign investors that appointed custodians in Thailand) Definition and information of the independent directors to present as proxy
7. Definition of Independent Director and The Information of Independent Director to Present as Proxy
8. The Company's Article of Association in relation to the General Shareholders' Meeting.
9. Procedures for Attending the Annual General Shareholders' Meeting 2023 (E-AGM)
10. Procedures for sending any query in advance
11. Registration form for attending the 2024 AGM through Electronic Media (E-AGM)

Shareholders can download meeting documents from the company's website at <https://www.nova-organic.com/en/shareholder-meetings/>

The Board of Directors Meeting of Nova Organic Public Company Limited (the "Company") No. 1/2024 on Tuesday, February 27, 2024, resolved to call the 2024 Annual General Meeting of Shareholders on Wednesday, April 24, 2024, at 13:30 hours, in the form of electronic meetings (E-AGM) in accordance with the rules stipulated in the law relating to electronic meetings. The agendas for the meeting are as follows:

Agenda 1 To Consider and Certify the Minutes of the General Shareholders' Meeting 2023

Objectives and rationale

The General Shareholders' Meeting 2023 was held on April 26, 2023 and the minutes were prepared and filed with the Stock Exchange of Thailand within 14 days of the Meeting. The details were disclosed on the Company's website.

The board's opinion

The Board requests the shareholders to consider and certify the Minutes of the General Shareholders' Meeting 2023, which had been correctly recorded.

Voting

It must be approved by a majority vote of the shareholders who attend the meeting and vote.

Agenda 2 To acknowledge the company's performance of year 2023

Objectives and rationale

The company's summary of past results and significant changes occurring for the year 2023 appear in the Management Discussion and Analysis of the operating results for the year ending on December 31, 2023, details are shown in Attachment 1.

The board's opinion

The Board requests the shareholders to acknowledge the company's performance of year 2023.

Voting

This agenda is for shareholders' acknowledgment; therefore, voting is not required.

Agenda 3 To approve the financial statement ended on 31 December 2023

Objectives and rationale

To be in compliance with relevant law stipulating that a company shall prepare its financial statements at the end of the fiscal year of the company and arrange for them to be audited and certified by the auditor prior to proposing for shareholders' approval.

The board's opinion

The Board requests the shareholders to consider and approve the financial statements for the year ended December 31, 2023, as duly audited and certified by the auditor from Siam Truth Audit Company Limited and was reviewed by the Audit Committee. The summary is as follows:

The statements of financial position and income statements.

Description	Unit: Baht
Total Assets	1,358
Total Liabilities	114
Total Equity	1,244
Revenue from sales	613
Profit (loss) for the year	(68)
Earnings (loss) per share (Baht/Share)	(0.11)

Voting

It must be approved by a majority vote of the shareholders who attend the meeting and vote.

Agenda 4 To approve the appointment of the auditors and approve the audit fees of year 2024.**Objectives and rationale**

To be in compliance with the Public Company Limited Act, B.E. 2535, Section 120, which stipulates that the general meeting of shareholders consider appointing auditors and determining the company's annual audit fee.

The Audit Committee resolved to select Siam Truth Audit Company Limited to be the audit firm for the Company for the years 2024 as Siam Truth Audit Company Limited not only has performed the duties expertly but also has good reputation and performance standard, experiences and expertise in auditing, effective audit procedures and tools as well as good business understanding. When compared to the scope of services offered, workload and the audit fee rate of other listed companies in the same level of business, Siam Truth Audit Company Limited apparently offered appropriate audit fees and the utmost benefits to the company.

The board's opinion

The Board requests the shareholders to consider and approve the appointment Siam Truth Audit Company Limited to be the audit firm of the Company and audit fees as follows:

1) The appointment of the auditors for Nova Organic Public Company Limited for the year 2024.

- | | | |
|-------------------|---------------------|-----------------|
| 1. Mr. Bunjong | Pichayaprasat | CPA No. 7147 or |
| 2. Ms. Waraporn | Kanjanarassameechot | CPA No. 9927 or |
| 3. Ms. Kornpreeya | Soonphiphatsakul | CPA No. 10001 |

By requiring one of the auditors to audit and express an opinion on the company's financial statements, it appears in Attachment 2. The list of auditors as proposed does not have any relationship or interest with the company, executives, major shareholders, or related persons of such persons.

2) The audit fee for the year 2024 in the amount of 2,000,000 baht (excluding other related service fees that the company will actually pay) as follows:

Audit fees	Year 2023	Year 2024	Price Difference
1. An Annual Financial Statement Audit	850,000	850,000	-
2. Control system review	400,000	400,000	-
3. Quarterly review (3 quarters)	810,000	750,000	decrease 60,000 baht
Total audit fees of the Company	2,060,000	2,000,000	decrease 60,000 baht

Voting

It must be approved by a majority vote of the shareholders who attend the meeting and vote.

Agenda 5 To approval of no dividend payment for the Year as ended 31 December 2023**Objectives and rationale**

The company's dividend policy is to pay out no less than 40% of the net profit of the separate financial statements after taxes, legal reserves, and other reserves (if any). However, such dividend payments are subject to change. It depends on the performance.

According to the consolidated financial statements of the company and its subsidiaries, there was a net loss of 68 million baht in 2023, representing a loss of 0.11 baht per share.

The board's opinion

The Board requests the shareholders to approval of no dividend payment for the Year as ended 31 December 2023.

Voting

It must be approved by a majority vote of the shareholders who attend the meeting and vote.

Agenda 6 To approve the appointment of directors to replace those who will retire by rotation of Year 2024.**Objectives and rationale**

According to the Public Limited Companies Act and Article 18 of the Company's Articles of Association, directors must retire by rotation at the annual general meeting of shareholders at the rate of one-third of the total number of directors. At this annual general meeting of shareholders, there are 2 directors who must retire by rotation as follows:

- | | |
|--------------------------------|---|
| 1. Mr. Prakit Tangtisanon | For the position: Chairman of the Board of Director/ Independent Director/ Director of Audit Committee/ Director of Nomination and Remuneration Committee |
| 2. Ms. Haruethai Sirisinwiboon | For the position: Directors |

The board's opinion

Board of Directors Excluding stakeholders who are directors who retire by rotation, those who have been carefully considered by the Board of Directors and resolved to approve according to the opinion of the Nomination and Remuneration Committee. It is appropriate to propose to the Annual General Meeting of Shareholders to consider and approve the re-election of the 2 directors who

retired by rotation to be re-elected for another term. As detailed above, the three directors who are nominated to be re-elected are qualified according to the Public Limited Companies Act B.E. 2535 and the relevant notification of the Capital Market Supervisory Board. The directors who are nominated as independent directors are able to express their opinions independently and in accordance with the relevant rules.

The information and expertise of the person nominated appear in Attachment 3.

Voting

It must be approved by a majority vote of the shareholders who attend the meeting and vote.

Agenda 7 To approve the remuneration of the Board of Directors of Year 2024

Objectives and rationale

According to Article 23 of the Company's Articles of Association, which stipulates that the directors of the Company receive remuneration and/or benefits as the shareholders' meeting will consider and vote.

The board's opinion

The Board requests the shareholders to approve the remuneration of the company's directors and sub-committees annually and for the year 2024 at the same rate. According to the proposal of the Nomination and Remuneration Committee, which considered the suitability of the scope of duties and responsibilities, company performance as well as comparison information with leading companies on the Stock Exchange of Thailand and in the same industry carefully the details of the directors' remuneration for the year 2024 are as follows:

Position	Fee (Baht / Person / Time) 2024 (This year)
Board of Directors	
- Chairman of the Board of Directors	30,000
- Directors	20,000
Audit Committee	
- Chairman of Audit Committee	25,000
- Member of Audit Committee	20,000
Risk Management Committee	
- Chairman of Remuneration & Nomination Committee	25,000
- Member of Remuneration & Nomination Committee	20,000

** Executive Directors shall not be entitled to receive the above director remunerations.

Voting

It must be approved by a vote of no less than two-thirds of the shareholders who attend the meeting.

Agenda 8 Other Matters (if any)Objectives and rationale

The company has announced it on the company's website and through the news system of the Stock Exchange of Thailand. It invites shareholders to nominate a list of qualified persons to be elected as the Company's directors, including proposing an agenda. From November 3, 2023, to December 31, 2023, there was no shareholder proposing an agenda to the Company in any way. This agenda was set for shareholders to ask questions and/or give opinions to the Board of Directors (if any) and/or to the Board of Directors to clarify answer the questions from shareholders: There will be no other matters to be presented to the meeting for approval and no resolution will be cast on this agenda.

The Company has set the list of shareholders who are entitled to attend the 2024 Annual General Meeting of Shareholders (Record Date) on **March 14, 2024**, in the event that you cannot attend the meeting via electronic media (E-AGM). Please appoint another person to attend and vote on your behalf at this meeting by choosing to use one of the proxy forms. It appears in attachments 4, 5, and 6.

Shareholders can appoint independent directors of the company, namely Mr. Prakit Tangtisanon, Mr. Mongkol Kasaemsun Na Ayudhya or Mr. Amnuay Gajeena, to attend the meeting and vote on behalf of the shareholders with information and definitions of an independent director. It appears in Attachment 7. Please send a proxy to the company within **April 16, 2024** to e-mail: secretary@nova-organic.com or Nova Organic Public Company Limited "Secretary Company" No. 468 Rama 2, Soi 60, Samae Dam Subdistrict, Bang Khun Thian District, Bangkok 10150.

The Company truly appreciates your understanding and looks forward to your continued cooperation.

Yours Sincerely,

(Ms. Haruethai Sirisinvi boon)

Company Secretary

Nova Organic Public Company Limited

Management's Discussion and Analysis

Financial Statement for the year ended 31

December 2023



Business Overview

Nova Organic Public Company Limited ("the Company") operates the business of manufacturing and distributing Dietary Supplements with main ingredients derived from a variety of raw materials under the trademark of the company itself, which can be divided into 3 groups of products: (1) dietary supplements under the trademark donut "DONUTT," such as Donutt Collagen and Donutt Total Fibely, etc. (2) A dietary supplement group under the trademark "LIVNEST," which is a dietary supplement that is mainly composed of cordyceps, and (3) A dietary supplement group under other trademarks such as hair care products, Q-Tin, Hair Tonic, Serum, etc.



Operating Performance

- The Group's total sales revenue for the year ended 31 December 2023 was 613.26 million baht, which decreased 97.71 million baht or 14 percent from the same period last year.
- Gross Profit for the year ended 31 December 2023 was 256.72 million Bath, it was decreased 51.92 million bath or 17 percent from the same period last year.
- Selling expenses for the for the year ended 31 December 2023 were 237.71 million baht. It was decreased 77.05 million Baht or 24 percent from the same period last year.
- Administrative expenses for the year ended 31 December 2023 were 82.41 million Baht. It was Increase 0.77 million baht.
- The Company has net profit for the year ended 31 December 2023 was 67.53 million baht, it was decreased of 14.71 million baht or equals to 18 percent from the same period last year.

Million Baht

Detail	Year 2023		Year 2022		Increase (Decrease)	
Revenue from sales	613.26	100%	710.97	100%	(97.71)	-14%
Cost of sales	356.54	58%	402.33	57%	(45.79)	-11%
Gross profit	256.72	42%	308.64	43%	(51.92)	-17%
Other income	2.41	0%	2.27	0%	0.14	6%
Selling expenses	237.71	39%	314.76	44%	(77.05)	-24%
Administrative expenses	82.41	13%	81.63	11%	0.77	1%
Profit from operating activities	(60.98)	-10%	(85.48)	-12%	24.50	-29%
Finance income	3.25	1%	3.89	1%	(0.63)	-16%
Reversal of the debt provision	0.98	0%	(0.20)	0%	1.18	-588%
Gain (loss) from sale of assets	(8.42)	-1%	(5.70)	-1%	(2.72)	32%
Gain (loss) from changing and terminating the lease	-	0%	0.10	0%	(0.10)	-100%
Gain (loss) on revaluation of investments	6.73	1%	1.42	0%	5.31	374%
Finance costs	(1.10)	0%	(0.97)	0%	(0.14)	14%
Profit (loss) before income tax	(59.55)	-10%	(86.95)	-12%	27.40	-32%
Tax income (expense)	(7.98)	-1%	2.83	0%	(10.81)	-382%
Profit (loss) for the period	(67.53)	-11%	(84.12)	-12%	16.59	-20%
Actuarial gains for employee benefit plans	-	0%	2.35	0%	(2.35)	-100%
Income taxes relate to items that will not be reclassified subsequently to profit or loss.	-	0%	(0.47)	0%	0.47	-100%
Total comprehensive income	(67.53)	-11%	(82.24)	-12%	14.71	-18%

Operating Performance

The Group's total sales revenue for the year ended 31 December 2023 was 613.26 million baht, which decreased 97.71 million baht or 14 percent from the same period last year. The main reason is coupled with the current economic recession. As a result of this, brings to the decreased of sale order quantity of this product.

Gross Profit

Gross Profit for the year ended 31 December 2023 was 256.72 million Bath, it was decreased 51.92 million bath or 17 percent from the same period last year. Because the production cost of the marketed product group has a high cost. In addition, the company has organized a free product promotion in the sale of a set of products to stimulate consumer purchases. As a result, gross profit has decreased.

Selling Expenses

Selling expenses for the for the year ended 31 December 2023 were 237.71 million baht. It was decreased 77.05 million Baht or 24 percent from the same period last year, mainly due to the company cut down the advertising and promotion expenses such as television program broadcast time rent, advertising production cost, actor salary and promotion cost. In line with the current market situation.

Administrative Expenses

Administrative expenses for the year ended 31 December 2023 were 82.41 million Baht. It was Increase 0.77 million baht or 1 percent due to increased depreciation and asset disposal losses.

Net Profit

The Company has net profit for the year ended 31 December 2023 was 67.53 million baht, it was decreased of 14.71 million baht or equals to 18 percent from the same period last year.

Financial Position

Detail	31 December 2023 MB.	31 December 2022 MB.	Increase (Decrease)	%
Total Assets	1,358.31	1,526.16	(167.85)	-11%
Total Liabilities	114.40	144.76	(30.36)	-21%
Shareholders' equity	1,243.91	1,381.40	(137.49)	-10%

Total Assets

Total assets as of 31 December 2023 were 1,358.31 million Baht. It was decreased 167.85 million baht from 31 December 2022 due to a share repurchase program and the increase in land, buildings, and equipment.

Total Liabilities

Total liabilities as of 31 December 2023 were 114.40 million baht, it was decreased 30.36 million baht from 31 December 2022. Mostly decrease from trade account payable and others payable.

Shareholders' equity

Shareholders' equity as of 31 December 2023 were 1,243.91 million Baht, it was decreased 137.49 million baht from 31 December 2022. By from the loss for the year of 2023 in the amount of 67.53 million baht and the share repurchase transaction of 69.96 million baht.

Information on External Auditors' Profile

1. Mr. Bunjong Pichayaprasat

Auditors approved by the office of Securities and Exchange Commission

CPA No.: 7147 **Number of years as the Company's auditor:** 5 years (signing the financial statements: 2018-2021)

Education:

- Master's degree, Master of Accounting Chulalongkorn University
- Bachelor's degree in Law Thammasat University
- Bachelor's degree in Business Administration, Accounting, Rajamangala Institute of Technology Bangkok Technical Campus

Experiences:

2017 - Present Siam Truth Audit Company Limited
2014 – 2016 PV Audit Company Limited
2005 – 2014 ANS Audit Company Limited
2004 – 2005 S.K. Accountant Services Company Limited
1999 – 2004 A.M.C. Corporation Company Limited

2. Ms. Waraporn Kanjanarassameechot

Auditors approved by the office of Securities and Exchange Commission

CPA No.: 9927 **Number of years as the Company's auditor:** 5 years (signing the financial statements: None)

Education:

- Master's degree, Master of Business Administration Chulalongkorn University
- Bachelor's degree in Accounting, Thammasat University

Experiences:

2016 - Present Siam Truth Audit Company Limited
2014 – 2016 Thai Rubber Latex Corporation (Thailand) Public Company Limited
2008 – 2014 Power Line Engineering Public Company Limited
2000 – 2007 KPMG Phoomchai Audit Company Limited

3. Ms. Kornpreeya Soonphiphatkul

Auditors approved by the office of Securities and Exchange Commission

CPA NO.: 10001 **Number of years as the Company's auditor:** 5 years (signing the financial statements: 2023)

Education:

- Master's degree, Master of Accounting Chulalongkorn University
- Bachelor's degree in Accounting, Bangkok University

Experiences:

2016 - Present Siam Truth Audit Company Limited
2010 – 2016 Bangkok Smartcard System Company Limited
2004 – 2010 S.K. Accountant Services Company Limited

Details of the retired directors being proposed for re-election

1. Assoc. Prof. Dr. Prakit Tangtisanon

Chairman of the Board / Independent Director / Audit Committee Member and
Nomination and Remuneration Committee Member (Aged 81 years)
Address: 54/115 Moo 13 Khlong Kum Subdistrict, Bueng Kum District, Bangkok.



Appointed as: April 27, 2021 (Second term)

Educational Qualifications

- Ph.D., Honorary Doctorate, Tokai University, Japan
- Master's degree in Communication Engineering, Faculty of Engineering, The University of Electro-Communications Japan
- Bachelor's degree in Communication Engineering, Faculty of Engineering, Tokai University, Japan
- IOD Training programs: DCP 185/2014, AACP 25/2017

Expertise: Innovation // Technology // Japanese

Board Member/Management of Other Listed Companies on The Stock Exchange of Thailand

Chairman of Nomination and Remuneration Committee / Independent Director / Audit Committee Member of Masterkool International PCL

Position in Other Company/Organization/Institution in the past 5 years

2022 – Present: President of the Old Japan's Student Association

2017 - Present: Chairman of the Board / Independent Director / Audit Committee Member and Nomination and Remuneration Committee Member of Nova Organic PCL.

2013 – Present: Chairman of Nomination and Remuneration Committee / Independent Director / Audit Committee Member of Masterkool International PCL.

Position in other businesses having the same nature of business as and competing with the company: None

Meeting Attendance in the year 2023

1. Board of Directors Meeting attendance: 4/4 times (equivalent to 100%)
2. Audit Committee Meeting attendance: 4/4 times (equivalent to 100%)
3. Nomination and Remuneration Committee Meeting attendance: 1/1 time (equivalent to 100%)

The proportion of shareholding in the company (percent) (including spouse and minor children): None

The family relationship between executives: None

Support and consult through activities related to the Company businesses

Support and advice on innovation service and research development of the company's business.

2. Ms. Haruethai Sirisinviboon

Director/ Authorized Director (Aged 36 years)

Address: 179 Bangbon Bangkok 10150

Appointed as: May 10, 2022 - Present (First term) (1 year 11 month)

Educational Qualifications:

- Bachelor's degree in Chinese Language and Culture, Huachiew Chalermprakiet University.
- Exchange Student at Guangxi University for Nationalities, China.
- Certificate Programs at The Sydney Business and Travel Academy and The Sydney English Language Academy, Australia.
- IOD Training programs CSP 190/2562, BRP 36/2564, CRP 30/2564, EMT 49/2564, DAP 196/2565



Expertise: Foreign languages // Management // Corporate Governance

Board Member/Management of Other Listed Companies on The Stock Exchange of Thailand: None

Position in Other Company/Organization/Institution in the past 5 years

2022 - Present: Director/ Company Secretary / Investor Relations / Overseas Sales at Nova Organic PCL.

2021 - Present: Company Secretary / Investor Relations / Overseas Sales at Nova Organic PCL.

2017 - 2021: Company Secretary / Overseas Sales at Nova Organic Co., Ltd

Position in other businesses having the same nature of business as and competing with the company: None

Meeting Attendance in the year 2023

1. Board of Directors Meeting attendance: 4/4 times (equivalent to 100%)

The proportion of shareholding in the company (percent) (including spouse and minor children):

31 December 2023, the number of shares is 113,000, or 0.0188 percent.

The family relationship between executives: None

Support and consult through activities related to the Company businesses

Support and provide advice on international sales and marketing, coordinating work with various government and private agencies.

Proxy Form A

Written at.....

DateMonth.....Year.....

Shareholder's Registration No.....

(1) We Nationality Age Years
Residing at

(2) Being a shareholder of **Nova Organic Public Company Limited**

holding a total number of..... shares, with voting rights of votes, which comprise

☐ ordinary shares, with voting rights of..... votes and

☐ preferred shares, with voting rights of..... votes

(3) Do hereby appoint only one of the following persons:

Please check only one box	<input type="checkbox"/> (1)	Nationality	Age Years
	Residing at		
	<input type="checkbox"/> (2) Mr. Prakrit Tangtisanon	Nationality Thai	Age 82 Years
	Residing at 54/115 Moo 13 Khlong Kum Subdistrict, Bueng Kum District, Bangkok.		
<input type="checkbox"/> (3) Mr. Mongkol Kasaemsun Na Ayudthaya	Nationality Thai	Age 64 Years	
	Residing at 55/3 Sam Wa West Subdistrict, Khlong Sam Wa District, Bangkok		
<input type="checkbox"/> (4) Mr. Amnuay Gajeena	Nationality Thai	Age 68 Years	
	Residing at 87/32 Moo 6 Bang Rak Yai Subdistrict, Bang Bua Thong District, Nonthaburi		

As my/our proxy holder to attend and vote on my/our behalf at the Annual General Meeting of Shareholders to be held at 13.30 hours, on April 24, 2024, Online (E-Meeting) or at any adjournment thereof.

Any and all acts performed by the proxy holder at the meeting, shall be deemed as my/our own acts in all respects.

Signed.....Shareholder
(.....)

Signed.....Proxy Holder
(.....)

Signed.....Proxy Holder
(.....)

Signed.....Proxy Holder
(.....)

Remarks:

The shareholder shall appoint only one proxy holder to attend and vote at the meeting and shall not allocate the number of shares to several proxy holders to vote separately.

Proxy Form B

Written at.....

DateMonth.....Year.....

Shareholder's Registration No.....

(1) I / We Nationality..... Age Years
Residing at

(2) Being a shareholder of **Nova Organic Public Company Limited**

holding a total number of..... shares, with voting rights of votes, which comprise

☐ ordinary shares, with voting rights of..... votes and

☐ preferred shares, with voting rights of..... votes

(3) Do hereby appoint only one of the following persons:

Please
check only
one box

☐ (1)Nationality Age Years
Residing at

☐ (2) Mr. Prakrit Tangtisanon Nationality Thai Age 81 Years
Residing at 54/115 Moo 13 Khlong Kum Subdistrict, Bueng Kum District, Bangkok.

☐ (3) Mr. Mongkol Kasaemsun Na Ayudthaya Nationality Thai Age 63 Years
Residing at 55/3 Sam Wa West Subdistrict, Khlong Sam Wa District, Bangkok.

☐ (4) Mr. Amnuay Gajeena Nationality Thai Age 67 Years
Residing at 87/32 Moo 6 Bang Rak Yai Subdistrict, Bang Bua Thong District, Nonthaburi.

As my/our proxy holder to attend and vote on my/our behalf at the Annual General Meeting of
Shareholders to be held at 13.30 hours, on April 24, 2024, Online (E-Meeting) or at any adjournment thereof.

(4) I/We authorize my/our proxy holder to cast votes on my/our behalf at the meeting in the following manner:

Agenda 1 To Consider and Certify the Minutes of the General Shareholders' Meeting 2023

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 2 To acknowledge the company's performance of year 2023.

(This agenda is for acknowledgment. Therefore, voting is not required.)

Agenda 3 To approve the financial statement ended on 31 December 2023 which has been audited by the auditor.

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 4 To approve the appointment of the auditors and approve the audit fees of year 2024.

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 5 To approval of no dividend payment for the Year as ended 31 December 2023.

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 6 To approve the appointment of directors to replace those who will retire by rotation of Year 2024.

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ To elect each nominated person individually
1. Mr. Prakit Tangtisanon
- ☐ Approve ☐ Disapprove ☐ Abstain
2. Ms. Haruethai Sirisinvi boon
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 7 To approve the remuneration of the Board of Directors of Year 2024.

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 8 Other Matters (if any)

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

(5) Any votes casted by the proxy holder in any agenda which are not in accordance with the instructions in this Proxy shall be void and not be considered as my/our votes.

(6) Where I/we have not indicated my/our instructions or have not clearly specified my/our instructions, or where the meeting has considered, or passed a resolution on any matter other than those specified above, including but not limited to any amendment or supplement of information provided, the proxy holder may cast votes as he/she deems appropriate

Any and all acts performed by the proxy holder at the meeting, except those which are not in accordance with my/our instructions in this Proxy, shall be deemed as my/our own acts in all respects.

Signed..... Shareholder
(.....)

Signed..... Proxy Holder
(.....)

Signed..... Proxy Holder
(.....)

Signed..... Proxy Holder
(.....)

Remarks:

1. The shareholder shall appoint only one proxy holder to attend and vote at the meeting and shall not allocate the number of shares to several proxy holders to vote separately.
2. With regard to the election of director(s), approval may be given in respect of all nominated persons as a group or for each nominated person individually.
3. Where there occurs any agenda for the meeting's consideration other than those specified above, such additional agenda and additional instructions may be specified in the Annex to the Proxy Form attached hereto.

Annex to the Proxy Form

Appointment of proxy holder by the shareholder of Nova Organic Public Company Limited for the Annual General Meeting of Shareholders to be held at 13.30 hours, on April 24, 2024, Online (E-Meeting) or at any adjournment thereof.

Agenda No.....Subject.....

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda No.....Subject.....

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda No.....Subject.....

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

Signed..... Shareholder
(.....)

Signed..... Proxy Holder
(.....)

Proxy Form C

Written at.....

DateMonth.....Year.....

Shareholder's Registration No.....

(1) I / We Nationality..... Age Years
Residing at

(2) Being a shareholder of **Nova Organic Public Company Limited**
holding a total number of..... shares, with voting rights of votes, which comprise
☐ ordinary shares, with voting rights of..... votes and
☐ preferred shares, with voting rights of..... votes

(3) Do hereby appoint only one of the following persons:

Please check only one box	<input type="checkbox"/> (1)	Nationality	Age Years
	Residing at		
	<input type="checkbox"/> (2) Mr. Prakit Tangtisanon	Nationality Thai	Age 81 Years
	Residing at 54/115 Moo 13 Khlong Kum Subdistrict, Bueng Kum District, Bangkok.		
<input type="checkbox"/> (3) Mr. Mongkol Kasaemsun Na Ayudthaya	Nationality Thai	Age 63 Years	
Residing at 55/3 Sam Wa West Subdistrict, Khlong Sam Wa District, Bangkok.			
<input type="checkbox"/> (4) Mr. Amnuay Gajeena	Nationality Thai	Age 67 Years	
Residing at 87/32 Moo 6 Bang Rak Yai Subdistrict, Bang Bua Thong District, Nonthaburi.			

As my/our proxy holder to attend and vote on my/our behalf at the Annual General Meeting of
Shareholders to be held at 13.30 hours, on April 24, 2024, Online (E-Meeting) or at any adjournment thereof.

(4) I/We authorize my/our proxy holder to cast votes on my/our behalf at the meeting in the following manner:

Agenda 1 To Consider and Certify the Minutes of the General Shareholders' Meeting 2023

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 2 To acknowledge the company's performance of year 2023.

(This agenda is for acknowledgment. Therefore, voting is not required.)

Agenda 3 To approve the financial statement ended on 31 December 2023 which has been audited by the auditor.

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 4 To approve the appointment of the auditors and approve the audit fees of year 2024.

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 5 To approval of no dividend payment for the Year as ended 31 December 2023.

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 6 To approve the appointment of directors to replace those who will retire by rotation of Year 2024.

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ To elect each nominated person individually
1. Mr. Prakit Tangtisanon
- ☐ Approve ☐ Disapprove ☐ Abstain
2. Ms. Haruethai Sirisinvi boon
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 7 To approve the remuneration of the Board of Directors of Year 2024.

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

Agenda 8 Other Matters (if any)

- ☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate
- ☐ (b) The proxy holder shall cast votes in accordance with the following instructions:
- ☐ Approve ☐ Disapprove ☐ Abstain

(5) Any votes casted by the proxy holder in any agenda which are not in accordance with the instructions in this Proxy shall be void and not be considered as my/our votes.

(6) Where I/we have not indicated my/our instructions or have not clearly specified my/our instructions, or where the meeting has considered, or passed a resolution on any matter other than those specified above, including but not limited to any amendment or supplement of information provided, the proxy holder may cast votes as he/she deems appropriate

Any and all acts performed by the proxy holder at the meeting, except those which are not in accordance with my/our instructions in this Proxy, shall be deemed as my/our own acts in all respects.

Signed..... Shareholder
(.....)

Signed..... Proxy Holder
(.....)

Signed..... Proxy Holder
(.....)

Signed..... Proxy Holder
(.....)

Remarks:

1. This Proxy Form is only used by foreign shareholder who has appointed Thai Custodian to be his/her/its trustee.
2. Evidences showing with Proxy Form are
 - (1) Letter of Attorney from shareholder empowering custodian to sign in Proxy Form.
 - (2) Confirmation Letter that person signing in the proxy is granted permission to operate the custodian business.
3. The shareholder shall appoint only one proxy holder to attend and vote at the meeting and shall not allocate the number of shares to several proxy holders to vote separately.
4. With regard to the election of director(s), approval may be given in respect of all nominated persons as a group or for each nominated person individually.
5. Where there occurs any agenda for the meeting's consideration other than those specified above, such additional agenda and additional instructions may be specified in the Annex to the Proxy Form attached hereto.

Annex to the Proxy Form

Appointment of proxy holder by the shareholder of Nova Organic Public Company Limited for the Annual General Meeting of Shareholders to be held at 13.30 hours, on April 24, 2024, Online (E-Meeting) or at any adjournment thereof.

Agenda No.....Subject.....

☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate

☐ (b) The proxy holder shall cast votes in accordance with the following instructions:

☐ Approve

☐ Disapprove

☐ Abstain

Agenda No.....Subject.....

☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate

☐ (b) The proxy holder shall cast votes in accordance with the following instructions:

☐ Approve

☐ Disapprove

☐ Abstain

Agenda No.....Subject.....

☐ (a) The proxy holder may cast votes on my/our behalf as he/she deems appropriate

☐ (b) The proxy holder shall cast votes in accordance with the following instructions:

☐ Approve

☐ Disapprove

☐ Abstain

Signed..... Shareholder
(.....)

Signed..... Proxy Holder
(.....)

Qualifications of an Independent Director of Nova Organic Public Company Limited

The independent directors shall possess the qualifications as specified by the Company's definition of Independent Director and in accordance with the qualifications of the Audit Committee as announced by the Stock Exchange of Thailand. The qualifications and scope of work of the Audit Committee shall be able to equally care for the interests of shareholders in all aspects and not cause conflicts of interest. In addition, the independent directors must be able to attend the Board of Directors' meeting and express independent opinions. The Company requires that independent directors are the directors who do not act as executives and independence from the management and controlling shareholders as well as do not have business relationship with the Company in a manner that would have limit the expression of independent opinion. The directors are required to possess additional qualifications as follow:

- 1) Holding no more than 1 % of total voting shares of the Company, subsidiary, affiliate. This also include the shareholding of persons related to such independent directors.
- 2) Not currently be or never been the Company's executive director, employee, staff, consultant with monthly salary or entities with controlling authority over the Company except it has been at least two years after the person has retired from the position. In case of being the officer in accounting and finance department, there must be at least five years away from that position before being appointed.
- 3) Not by blood or legally registered with other directors, executives, major shareholders, controlling parties, or persons who will be nominated as directors, executives, or controlling parties of the Company and subsidiary.
- 4) Not currently having or never had any relations with the Company, subsidiary, affiliate in the way that such relation may impede the person from having independent views. Also, the person should not currently be or never be a significant shareholder or controlling person for persons having business relations with the Company, subsidiary, affiliate except the person discharge from the relation stated in the first paragraph at least two years. In addition, the Company shall not be able to enter into the conflict. This includes making trade transactions that are normally made to operate, lease or lease property, items related to assets or services, or to provide or receive financial assistance by receiving or lending guarantees which result the Company or its party have debts to the other party of more than 3% of net tangible assets or more than Baht 20 million, whichever is lower. The calculation of such debt obligations is in accordance with the method of calculating the value of connected transactions in accordance with the announcement of the Stock Exchange of Thailand on disclosure and operation of listed companies in connected transactions. However, in determining the debt obligations, the debt

obligations incurred during the year before the date of business relationship with the same person shall be considered.

- 5) Not currently be or never provided auditor services for the Company, subsidiary, affiliate or controlling party of the Company except the person has been discharged from the service at least 5 neglecting years before being appointed.
- 6) Not currently be or never provided professional services, legal consulting, nor financial consulting services to the Company, subsidiary, affiliate, major shareholder or controlling parties of the Company with a fee more than Baht 2 million per year. Also, the person should not currently be or never be a significant shareholder, controlling person, or partner of current service providers except the person has been discharged from the service at least 2 years before being appointed.
- 7) Not currently be a director appointed to represent the Company's directors, major shareholders, or the shareholder related to major shareholder.
- 8) Being a director who does not operate a business of the same nature and is in significant competition with the company's or its subsidiaries' business, not being a significant partner in the partnership, not being a director who participates in management, an employee, a consultant who receives a regular salary, or holding more than 1% of the total number of shares with voting rights of other companies that operate businesses of the same nature and are in significant competition with the company's or its subsidiaries' business.
- 9) Not under any conditions that may impede the person from having independent opinion towards the Company's operations. After being appointed as an Independent Director in accordance with Clauses 1) – 9), Independent Directors may be assigned by the Board to make any decisions on the businesses of the Company, subsidiary, affiliate or juristic persons who may have conflicts of interest by making decisions in the form of collective decisions.

The Company may appoint a person who has or has had a business relationship or provides professional services in excess of the value under Clause 4 or 6. can be an independent director if the directors of the company have considered carefully and are of the opinion that the appointment of such a person does not affect the performance of duties and independent opinions.

Information on independent directors proposed by the company as a proxy of shareholders

Name – Surname	Position	Special conflict of interest* in the proposed agenda
1. Assoc. Prof. Dr. Prakrit Tangtisanon (Age 82 years) Address: No. 54/115 Moo 13 Khlong Kum Subdistrict, Bueng Kum District, Bangkok.	Chairman of the Board of Directors/ Independent Director/ Member of Audit Committee and Member of Nomination and Remuneration Committee	Having a Special conflict of interest in Agenda 6 To consider and approve the appointment of directors who will retire in 2024
2. Mr. Mongkol Kasaemsun Na Ayudthaya (Age 64 years) Address: No. 55/3 Sam Wa West Subdistrict, Khlong Sam Wa District, Bangkok.	Director / Independent Director / Chairman of the Audit Committee / Chairman of Nomination and Remuneration Committee	No
3. Dr. Amnuay Gajeena (Age 67 years) Address: No. 87/32 Moo 6 Bang Rak Yai Subdistrict, Bang Bua Thong District, Nonthaburi.	Director / Independent Director / Member of the Audit Committee	No

Note: Details of independent directors' biographies appear in 56-1 One Report Year 2023 under the heading "Directors' Profile", which was disclosed on www.nova-organic.com

* The disclosure of special interest specified in the AGM Checklist Form is the disclosure of information specifically on any special interest that an independent director who will be acting as proxy for the shareholders has in any matters on the agenda such a special interest in the election of directors due to being a nominee for the re-election.

Company's Articles of Association relating to the General Meeting of Shareholders and voting

33. The Board of Directors shall convene an Annual General Meeting of Shareholders within the period of four (4) months from the end of each accounting period.

General Meeting of Shareholders other than that as specified in the first paragraph shall be called Extraordinary General Meeting. The Board of Directors may call Extraordinary General Meeting whenever they think appropriate.

Anyone or more shareholders holding shares in aggregate no less than ten (10) percent of the total number of issued shares, may, at any time, subscribe their names and clearly state the business and purpose in a letter requesting the Board of Directors to call an Extraordinary General Meeting. In this case, the Board of Directors shall call the shareholders meeting within the period of forty-five (45) days from the date of receipt of such letter from the shareholders

In case the Board of Directors fails to call for the meeting within such period under the third paragraph, the shareholders who have subscribed their names or other shareholders holding the required aggregate number of shares may themselves call the meeting within of forty-five (45) days as from the date of expiration of the period under the third paragraph. In such case, the meeting is deemed to be a shareholders meeting called by the Board of Directors and the Company shall be responsible for the necessary expenses as may be incurred in the courses of convening such meeting and the Company shall provide reasonable facilitation.

In the case where it appears that any meeting of shareholders, which is called by the shareholders under paragraph four, the number of shareholders who attended the meeting was insufficient to form a quorum as specified. The shareholders under the fourth paragraph must jointly be responsible for reimbursement of expenses incurred in holding the meeting at that time.

In the case that shareholders summon a meeting as per the fourth paragraph, shareholders summoning the meeting may send notice summoning the meeting to shareholders via electronic methods, provided that such shareholders have declared their intention or given consent to the Company or the Board of Directors.

34. The meeting of shareholders may be held in the form of an electronic meeting. Holding a meeting in such a way must be in accordance with the laws or rules in force at that time or mutatis mutandis, apply such relevant laws or regulations. Shall be deemed that the meeting of shareholders through electronic

media shall have the same effect as the meeting of shareholders attending the same meeting in accordance with the procedures provided for in these laws and regulations.

35. The board of directors must send a meeting notice to shareholders and the registrar not less than seven (7) days before the meeting date. The meeting notice must be advertised in a Thai-language daily newspaper published and distributed in the area where the head office or branch office of the company is located for a period of three (3) consecutive days or advertised via electronic media in accordance with the rules required by law.

The location that will be used for the meeting will be in the province where the company's headquarters is located or any other place as the committee may determine.

36. At the shareholders' meeting whether meeting at the same place or meeting via electronic media, Shareholders and proxies (if any) must be present at the meeting for not less than twenty-five (25) people or not less than one-half (1/2) of the total number of shareholders and must hold shares in aggregate not less than one-third (1/3) of the total number of shares sold. As a result, a quorum will be formed.

In the event that any shareholders' meeting after one (1) hour has elapsed, the number of shareholders attending the meeting is insufficient to form a quorum as specified. If the shareholders' meeting was called because of the request, let the meeting be canceled. If the shareholders' meeting was not called at the request of the shareholders, let get the new schedule meeting. In this case, the notice summoning the meeting shall be sent to the shareholders not less than seven (7) days prior to the date of the meeting. In the latter meeting, a quorum is not required.

37. The chairman of the board shall preside over the shareholders' meeting. Whether meeting at the same place or meeting via electronic media, If the chairman is not present at the meeting or is unable to perform his duties, the vice chairman shall preside over the meeting. If there is no vice-Chairman, or if he is not present at the meeting or is unable to perform his duties. The meeting shall elect one of the shareholders present to preside over the said meeting.

38. To vote at the shareholders' meeting, whether meeting at the same place or meeting via electronic media, it shall be deemed that one (1) share has one (1) vote and if any shareholder has a special interest in any matter, that shareholder has no right to vote on that matter. In addition to voting for the election of directors, and the resolution of the shareholders' meeting must consist of the following votes:

- (1) In an ordinary case, the majority vote of the shareholders who attend the meeting and cast their votes. If there are equal votes, the chairman of the meeting shall have an additional vote of one (1) as a casting vote.
 - (2) In the following cases, must hold a vote of not less than three-fourths (3/4) of the total number of votes of the shareholders attending the meeting and having the right to vote.
 - a) Selling or transferring all or part of the company's business to another person.
 - b) The purchase or acceptance of a transfer of a private company's or another public company's business to a company.
 - c) Making, amending, or terminating contracts relating to the leasing of all of the company's business or some important parts, assigning other people to manage the company's business or a merger with another person for the purpose of sharing profit and loss.
 - d) Amendments to the Company's Memorandum of Association or Articles of Association.
 - e) Increase or decrease the company's registered capital.
 - f) Dissolution of the Company.
 - g) Issuance of debentures of the company.
 - h) The company's merger with another company.
39. The activities that the annual general meeting of shareholders should do are as follows:
- (1) Consider the report of the Board of Directors showing the company's business in the past year.
 - (2) Examine and approve the balance sheet and profit and loss statement.
 - (3) Consider about allocating profits, dividend payment and allocating money as a legal reserve.
 - (4) Consider electing directors to replace those who retire on a rotating basis.
 - (5) Consider fixing the directors' remuneration.
 - (6) Consider appointing an auditor and remunerate audit fees.
 - (7) Other businesses.

Rules for attending the shareholders' meeting via electronic media (E-AGM)

Shareholders or proxies who wish to attend the meeting must submit documents proving their identity as specified to the Company within **April 16, 2024**. The Company shall verify the list of shareholders according to the closing information of the shareholders' register book who have the right to attend the meeting wholly and correctly. After that, the electronic conferencing service provider will send a Link to attend the meeting and the user manual to the Email you have sent to inform the Company. The Link will be sent two days in advance of the meeting date.

Requesting to attend the meeting via electronic media

Shareholders wishing to attend the meeting via electronic media must notify their intention to attend the meeting in two ways as follows:

1. **Submit your request to attend the meeting by sending information via Email or postal mail.**

If shareholders wish to notify their intention to attend the meeting via electronic media (E-AGM) by sending information via Email or postal:

1. Please fill in the document requesting to attend the meeting via electronic media (E-AGM) (Attachment 11) by specifying your Email and your mobile phone number clearly for registering for the meeting.

2. Attach a copy of proof of identity to confirm the right to attend the E-AGM meeting

2.1 Shareholders who are natural persons:

- If a shareholder wishes to attend the meeting in person via E-Meeting:
 - o Attach a copy of a valid government-issued identification document such as an ID card, government ID card, driver's license, or passport. In case of name-surname changes, shareholders are requested to attach supporting evidence.
- If a shareholder appoints another person to attend the meeting on his/her behalf via E-Meeting:
 - o The Proxy Form C (attached with the invitation letter) is filled in all information signed by the proxy grantor and the proxy correctly and entirely together with duty stamp affixed;
 - o A copy of the proxy grantor's identity document, such as an ID card, a government official ID card, passport (In the case of foreigners) that has not expired and signed certifying the true copy of the proxy.
 - o A copy of the proxy's identity document, such as an ID card, a government official an ID card, passport (In the case of foreigners) that have not expired and signed certifying the true copy of the proxy.

2.2 Shareholders who are juristic persons:

- If the person authorized to sign on behalf of the juristic person (director) wishes to attend the meeting in person via electronic media (E-Meeting)
 - o A copy of the shareholder's juristic person registration certificate issued no later than one year before the date of the shareholders' meeting, which is duly certified by the juristic person representative (director) authorized to sign on behalf of the juristic person.
 - o A copy of the identity document of the representative of the juristic person (director), such as an ID card, a government official ID card, passport (In the case of foreigners) that has not expired and signed to certify the true copy.
- If the proxy is assigned to attend the meeting instead via electronic media (E-Meeting)
 - o The Proxy Form C (attached with the invitation letter) is filled in all information signed by the proxy grantor and the proxy correctly and entirely together with duty stamp affixed;
 - o A copy of the shareholder's juristic person registration certificate issued no later than one year before the date of the shareholders' meeting, which is duly certified by the juristic person representative (director) authorized to sign on behalf of the juristic person.
 - o A copy of the identity document of the representative of the juristic person (director), such as an ID card, a government official ID card, passport (In the case of foreigners) that has not expired and signed to certify the true copy.
 - o Copy of the identity document of the proxy as in the case of natural persons as mentioned above.

Suppose the documents or evidence mentioned above are not Thai or English versions. In that case, the shareholders must present an English translation of the document signed to certify the translation by the shareholder or by an authorized signatory to bind that juristic person (in the case of a juristic person).

3. Submit the documents requesting to attend the meeting via electronic media (item 1) and proof of identity together with supporting documents (item 2) by sending to the Company within **April 16, 2024**.

- E-Mail : secretary@nova-organic.com
- Thailand Post : NOVA ORGANIC PUBLIC COMPANY LIMITED No. 468 Ramall Soi 60 Samaedam Bangkhuntian Bangkok 10150

Electronic Meeting Attendance (E-AGM):

1. Once the shareholders or proxies wish to attend the meeting and have been fully verified, you will receive an Email from the meeting organizer, a link for attending the meeting, and a system's user manual two days before the meeting date. Please study the manual on how to use the E-AGM meeting system in detail. If you haven't received the Email within **April 23, 2024 time 17. 00 hrs**, please get in touch with the Company immediately.
2. Meeting attendance and voting via electronic media can be used with computers/notebooks/tablets and mobile phones via Web Browser: Chrome with 4G internet speed or home internet basic.

Android	iOS
	
https://play.google.com/store/apps/details?id=us.zoom.videomeetings	https://apps.apple.com/th/app/zoom-cloudmeetings/id546505307

3. The system will open for meetings 60 minutes before the start of the meeting. However, the live broadcast will only start at the time of the meeting.
4. To log in, attendees must use the information of the shareholder registration number and the shareholder's ID card number.
5. Voting through the E-Voting system, you will be able to vote for each agenda only by voting for agreeing, disagreeing, or abstaining. In case of not voting in any agenda, the system will be deemed to vote as agree immediately (using the vote-counting method by pouring votes towards agreeing).
6. If attendees have any problems or problems in using the E-AGM system, you can contact OJ International Co., Ltd. at the phone number specified in the Email that sends you the system's user manual.

*** This E-AGM meeting will be an electronic meeting only and will not be held in a conventional meeting venue; therefore, shareholders are requested not to come to the Company. ***

If a shareholder wishes to appoint an independent director as a proxy:

Suppose any shareholders cannot attend the E-AGM meeting in person or cannot appoint other proxies to attend the E-AGM meeting and wish to appoint an independent director as a proxy. In this regard, they can send a proxy form (Attachment 4, 5 and 6, respectively) specifying the proxy as one of the independent directors as specified by the Company along with supporting documents to the Company by the date within **April 16, 2024** via the following channels:

- E-Mail : secretary@nova-organic.com
- Thailand Post : NOVA ORGANIC PUBLIC COMPANY LIMITED No. 468 Rama II Soi 60 Samaedam Bangkhuntian Bangkok 10150

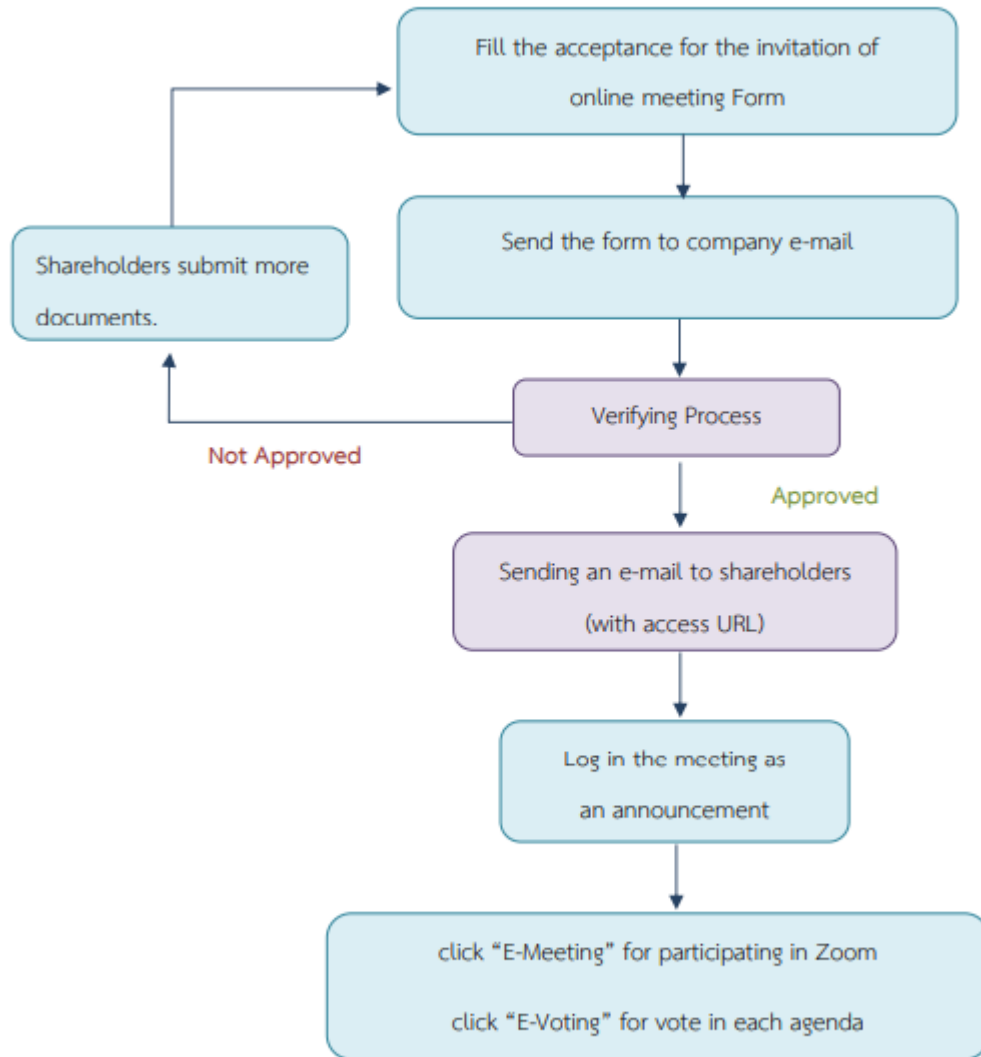
Note: If the shareholders specify their votes in each agenda, the independent directors will cast their votes as specified in the proxy form. In which the voting in each agenda, shareholders have the right to vote in agreeing, disagreeing, or abstaining only and cannot divide a partial vote (unless it is a Custodian vote).

In the case of a shareholder who is a foreign investor and appoints a custodian in Thailand to be a stock depository and keeper:

Please submit the following information:

1. The Proxy Form C (attached with the invitation letter) is filled in all information signed by the proxy grantor and the proxy correctly and entirely together with a 20-baht duty stamp affixed;
2. Custodian juristic person registration certificate (Custodian) with a signature certifying true copy by the authorized signatory on behalf of the juristic person of the Custodian or the attorney with the corporate seal (if any).
3. A power of attorney from the shareholders for the Custodian to be authorized to sign the proxy form;
4. A letter confirming that the person signing the proxy form is authorized to operate a custodian business;
5. Copy of ID card, or a copy of government official ID card, or copy of passport (In the case of foreigners) of the proxy with certified the true copy;
6. Submit information via the following channels:
 - E-Mail : secretary@nova-organic.com
 - Thailand Post : NOVA ORGANIC PUBLIC COMPANY LIMITED No. 468 Ramall Soi 60 Samaedam Bangkhuntian Bangkok 10150

E-AGM Flowchart



Submitting advice or questions related to business, industry, Company performance, or related to any agenda which will be considered at the E-AGM meeting:

If shareholders wish to submit suggestions or questions, they can be done in two ways as follows:

1. Send advice or questions in advance to the Company before the meeting date through the following channels:

- E-Mail : secretary@nova-organic.com
- Telephone : 024171130 EXT. 109
- Thailand Post : NOVA ORGANIC PUBLIC COMPANY LIMITED No. 468 Rama II Soi 60 Samaedam Bangkhuntian Bangkok 10150

2. Submit advice or questions during the meeting to those attending the E-AGM meeting. The attendee must specify his/her first and last name and state whether his/her is a shareholder attending the meeting himself/herself or a proxy. Before every suggestion or question is submitted, the Company has opened channels for sending advice and questions during the meeting as follows:

- Chat channel for text messages;
- An audio chat channel where attendees press the raising hand button and turn on the microphone on their device after the operator sends you an invitation to chat. Please turn off the microphone after the conversation is finished every time (For more details, please refer to the user manual sent to the attendees' Emails).

In this regard, if shareholders have questions about the meeting, they can contact the following staff:

1. Regarding submitting documents confirming identity to attend the shareholders' meeting via E-Meeting, please contact the Company Secretary for further information via the Company's contact channels as detailed above.
2. Regarding the process of attending the meeting and voting via E-Meeting, in the case of correct and complete identity verification, please contact OJ International Co., Ltd. Mr. Tuang Mobile : 089-527-5588

ใบตอบรับเข้าร่วมประชุมผ่านสื่ออิเล็กทรอนิกส์ บริษัท โนวา ออร์แกนิก จำกัด (มหาชน)

Acceptance for the invitation of online meeting of Nova Organic Public Company Limited

วันที่.....เดือน.....พ.ศ.....

Date Month Year

(1) ข้าพเจ้า.....หมายเลขบัตรประชาชน/หนังสือเดินทาง.....

I/We, Identification Card/Passport number

สัญชาติ.....บ้านเลขที่.....ถนน.....ตำบล/แขวง.....

Nationality Residing at No. Road Sub district

อำเภอ/เขต.....จังหวัด.....รหัสไปรษณีย์.....

District Province Postal Code

(2) เป็นผู้ถือหุ้นของ บริษัท โนวา ออร์แกนิก จำกัด (มหาชน) Being a shareholder of Nova Organic PCL.

โดยถือหุ้นรวมทั้งสิ้น หุ้น

Holding the total amount of shares

ประสงค์จะร่วมประชุมและลงคะแนนผ่านสื่ออิเล็กทรอนิกส์สำหรับการประชุมสามัญผู้ถือหุ้นประจำปี 2567

I would like to participate the E-AGM for Annual General Meeting 2024

☐ เข้าร่วมประชุมด้วยตัวเอง Self-Attending☐ มอบฉันทะให้(นาย/นาง/นางสาว).....ได้เข้าร่วมประชุมดังกล่าวข้างต้น

Proxy to attend the meeting.

(3) ข้อมูลในการจัดส่งวิธีการเข้าร่วมประชุม Please send the Link to join the meeting by below email.

อีเมล E-Mail.....(โปรดระบุPlease fill in the blank.)

โทรศัพท์มือถือ Mobile Number(โปรดระบุPlease fill in the blank.)

(4) จัดส่งเอกสารเพื่อยืนยันตัวตน ตามเอกสารแนบ 9 วิธีการเข้าร่วมประชุม ภายในวันที่ 16 เมษายน 2567

Please submit the required document per an attachment 9 by April 16, 2024.

(5) เมื่อได้รับการยืนยันตัวตน บริษัทฯ จะจัดส่งลิงค์การเข้าร่วมประชุมและวิธีการเข้าร่วมประชุมไปยังอีเมลที่ท่านได้ระบุ

Once you have verified, the company will send the Link to join the meeting via email.

(6) ในวันประชุมผู้ถือหุ้นจะต้องเตรียม เลขบัญชีผู้ถือหุ้น และเลขบัตรประชาชนไว้ สำหรับการเข้าร่วมประชุม

Please prepare your Account Number and your Identification Card Number for log in the meeting.

ลงชื่อ/Signed.....ผู้ถือหุ้น/Shareholder

(.....)