Registration terms and conditions, procedures, and documents to be presented on the meeting day.

1. Documents that participants must present before attending the meeting

Individuals

1. In the event that a shareholder wishes to attend the meeting in person
   - Please fill in the document requesting to attend the meeting (Attachment 10).
   - Attach a copy of a valid government-issued identification document such as an ID card, government ID card, driver's license, or passport. In case of name-surname changes, shareholders are requested to attach supporting evidence.

2 If a shareholder appoints another person to attend the meeting on his/her behalf.
   - Please fill in the document requesting to attend the meeting (Attachment 10).
   - The Proxy Form (attached with the invitation letter) is filled in all information signed by the proxy grantor and the proxy correctly and entirely together with duty stamp affixed;
   - A copy of the proxy grantor's identity document, such as an ID card, a government official ID card, passport (In the case of foreigners) that has not expired and signed certifying the true copy of the proxy.
   - A copy of the proxy's identity document, such as an ID card, a government official an ID card, passport (In the case of foreigners) that have not expired and signed certifying the true copy of the proxy.

Juristic persons:

1. If the person authorized to sign on behalf of the juristic person (director) wishes to attend the meeting in person.
   - A copy of the shareholder's juristic person registration certificate issued no later than one year before the date of the shareholders' meeting, which is duly certified by the juristic person representative (director) authorized to sign on behalf of the juristic person.
   - A copy of the identity document of the representative of the juristic person (director), such as an ID card, a government official ID card, passport (In the case of foreigners) that has not expired and signed to certify the true copy.
2. If the proxy is assigned to attend the meeting instead.
   - The Proxy Form C (attached with the invitation letter) is filled in all information signed by the proxy grantor and the proxy correctly and entirely together with duty stamp affixed;

- A copy of the shareholder's juristic person registration certificate issued no later than one year before the date of the shareholders' meeting, which is duly certified by the juristic person representative (director) authorized to sign on behalf of the juristic person.
- A copy of the identity document of the representative of the juristic person (director), such as an ID card, a government official ID card, passport (In the case of foreigners) that has not expired and signed to certify the true copy.
- Copy of the identity document of the proxy as in the case of natural persons as mentioned above.

Suppose the documents or evidence mentioned above are not Thai or English versions. In that case, the shareholders must present an English translation of the document signed to certify the translation by the shareholder or by an authorized signatory to bind that juristic person (in the case of a juristic person).

2. If a shareholder wishes to appoint an independent director as a proxy:

Suppose any shareholders cannot attend the meeting in person or cannot appoint other proxies to attend the meeting and wish to appoint an independent director as a proxy. In this regard, they can send a proxy form (Attachment 4, 5 and 6, respectively) specifying the proxy as one of the independent directors as specified by the Company along with supporting documents to the Company by the date within **April 23, 2026** via E-Mail: secretary@nova-organic.com

Note: If the shareholders specify their votes in each agenda, the independent directors will cast their votes as specified in the proxy form. In which the voting in each agenda, shareholders have the right to vote in agreeing, disagreeing, or abstaining only and cannot divide a partial vote (unless it is a Custodian vote).

In the case of a shareholder who is a foreign investor and appoints a custodian in Thailand to be a stock depository and keeper:

Please submit the following information:

1. The Proxy Form C (attached with the invitation letter) is filled in all information signed by the proxy grantor and the proxy correctly and entirely together with a 20-baht duty stamp affixed;
2. Custodian juristic person registration certificate (Custodian) with a signature certifying true copy by the authorized signatory on behalf of the juristic person of the Custodian or the attorney with the corporate seal.
3. A power of attorney from the shareholders for the Custodian to be authorized to sign the proxy form;
4. A letter confirming that the person signing the proxy form is authorized to operate a custodian business;
5. Copy of ID card, or a copy of government official ID card, or copy of passport (In the case of foreigners) of the proxy with certified the true copy;
6. Submit information via E-Mail: secretary@nova-organic.com

3. Registration procedure and schedule

3.1 Participants must submit documents as specified in items 1 and 2 for officials to check for completeness at the document checkpoint, which will be open for document check and registration from 08.30 to 10.00 hrs.

3.2 Take the verified documents to register at the registration counter.

3.2.1 Shareholders who come in person and natural person proxy holders, please register in the "Natural person, come in person/receive proxy" box.

3.2.2 Legal entity proxy (fund/institution) registered in the "Legal entity/fund/institution" field.

3.3 Participants will receive voting cards, snack, souvenirs, and an evaluation form.

3.4 The chairman of the meeting conducted the meeting according to the agenda in order until all agenda items were completed and closed the meeting.

Note

- Participants who will leave early, please vote on the ballot, give your comments on the evaluation form, and submit it to the officer for further record.

- The company reserves the right to not accept registration for those who do not submit complete documents or register late after the meeting is closed.

****